

Eagle Scout Project Proposal Approval Process

This document sets out the process for obtaining an Eagle Scout Project Proposal approval from the district.

Please consult the current online version of the [Guide to Advancement](#) and the [Eagle Scout Service Project Workbook](#).

A Boy Scout who has completed his Life Scout rank may begin working on his Eagle Scout Project using the current Eagle Scout Service Project as linked above.

STEP 1: The Life Scout works with his unit's Life to Eagle Coordinator, Advancement Chair or a Project Coach to decide on a suitable project.

STEP 2: The Life Scout completes the section in his workbook entitled "Eagle Scout Service Project Proposal" prior to requesting a meeting with a member of the District Advancement Committee.

- a. Prior to setting up his meeting with a member of the District Advancement Committee; the Life Scout must have obtained signatures on the Proposal, page E for:
 - i. Unit Leader
 - ii. Unit Committee
 - iii. Beneficiary

The signature for Council or District Approval will be obtained at the meeting with the member of the District Advancement Committee.

- b. The Life Scout needs to list their BSA ID number, their birthdate and their Life Board of Review date on the Contact Information sheet. The Life Scout must sign the proposal promise prior to submitting the proposal to the District Eagle Scout Coordinator
- c. The Life Scout is strongly encouraged to submit photographs or sketches if applicable. This helps give a visual of the project to the persons who will be reviewing the project.

STEP 3: Once the Life Scout has completed the "Eagle Scout Service Project Proposal", he should then email a copy of these pages to the District Eagle Scout Coordinator at NorthStar.Eagle2017@gmail.com and request a meeting with a member of the District Advancement Committee. The District Eagle Scout Coordinator will advise the Life Scout he is ready for the interview or if more information is needed on the proposal or if the proposed project does not appear to meet BSA standards. The Life Scout should receive a response from the District Eagle Scout Coordinator within 14 days of submitting his proposal paperwork.

It is encouraged that the Life Scout himself make the contact with the District Eagle Scout Coordinator, as this is an important part of the process of showing leadership.

STEP 4: After the District Eagle Scout Coordinator has reviewed the paperwork sent by the Life Scout, he will contact the Life Scout and set up a date and time for a member of the District Advancement Committee to meet with the Life Scout.

Meetings are scheduled for either the 2nd & 3rd Thursdays each month between 7 pm and 9 pm with exceptions to these dates as noted below:

- 2nd Thursday –The Church of Jesus Christ of Latter-Day Saints, 4000 Nazarene Dr., Carrollton 75010, no interviews in July.
- 3rd Thursday – Trinity Valley Church, 3114 Old Denton Rd., Carrollton, Texas 75007, no interviews in July or December.

The Life Scout is discouraged from dropping in on an approval night, please email NorthStar.Eagle2017@gmail.com to schedule an appointment.

The Life Scout should expect to spend about 15 minutes discussing his project with a member of the District Advancement Committee. The Life Scout should be in uniform, bring his complete Eagle Scout Service Project Workbook, with attachments, if any, and consider bringing a notebook and a pen/pencil to jot down any comments from the reviewer.

STEP 5: Once the Life Scout has received approval for his project, he may then begin work on his project. Actual work on the project should not begin before district approval has been received. Fundraising may not begin before the proposal has been approved by the district and a Fundraising Application has been approved, if required. There is no requirement that the Life Scout has completed his 21 merit badges before starting his project.